



TRAINING OPPORTUNITY

**Detrick Center for Training and Education Excellence
Fort Detrick, MD**

Course Title: MS PowerPoint 2000 Advanced

Description: Students will apply multimedia techniques to a PowerPoint Presentation, creating a show that has multi-sensory appeal. Here are the activities that are covered:

- Create a self-running presentation for your audience to view at their leisure
- Emphasize concepts by animation clip art
- Grab your viewers by using animation builds to morph images
- Add personality and audio by using the Record Narration tool
- Get your audience in the groove with Custom Soundtracks

Who should Attend & Prerequisites: *Windows 95: Introduction, Windows 98: Introduction, Windows NT 4.0: Introduction*, or equivalent knowledge. Check your Army Civilian Training Education and Development System Plan at <http://cpol.army.mil/train/acteds> to see if course will satisfy the core competency requirements in your Career Program or Career Field.

Dates/Location / Hour: 10 Apr 03, Ft. Detrick, MD, 0830 – 1530 DCTEE Classroom #3

Registration Deadline: 27 Mar 03

Cost: \$105.00

Vendor: Program Plus Computer Training, P.O. Box 192, Ogdensburg, NJ 07439

Course Manager: Denise Maddox, Tel. 301-619-7554, Fax 301-619-2884, E-Mail:

Denise.Maddox@amedd.army.mil

Contact at APG **Cindy Ann Backhaus, DSN 458-0234, Commercial 410-306-0234**, Send an email message to the Course Manager if you are interested in taking this course: [Cindy Backhaus](#)

How to Nominate and Apply: Fax DD Form 1556 to DCTEE (301-619-2884 or DSN 343-2884) or mail to bldg 1520 by the registration deadline. Make sure Blocks 17, 19, 23, 25, 32, 33, and 34 are properly completed. Include nominee's email address and Training Coordinator's phone number and email address in Block 18. Training coordinators must add billing information in blocks 27 and 37. **Do not attend unless you have received confirmation from the course manager.** Although we try to accommodate all training needs, faxing a nomination to us does not guarantee a space allocation. Check with your activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date.

NOTE: Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).